

About UOW's Early Years Toolbox Database

The Early Years Toolbox Database (**EYT Database**) is a private and proprietary database owned by the University of Wollongong (ABN 61 060 567 686) of Northfields Avenue, Wollongong NSW 2522, Australia (**UOW**) and hosted by Amazon Web Services (**AWS**). There are two servers that host the EYT Database: one is based in Sydney, Australia (for Australian and other non-EU studies) and one is based in Frankfurt, Germany (for EU-based studies). You should inform the Early Years Toolbox team which server you wish to use in advance of data collection, as each requires a different URL to be specified in the apps.

EYT is a collection of iPad-based applications (apps) that are developed and offered by the University of Wollongong, and made available for download via the iTunes App Store. EYT apps, and associated guidance on the www.cytoolbox.com.au website, are intended for use by researchers, professionals and educators. All EYT apps were designed to assess young children's developing abilities under the guided supervision of an adult. Access to and use of the Early Years Toolbox apps and website are strictly at your own risk. The information generated by and contained within the apps and website were developed and validated for the purposes described on the website (i.e., assessing specific abilities, in appropriate assessment conditions, with typically developing pre-school aged children).

To the extent permissible by law, and noting that the EYT Database is offered free of charge to you by virtue of your status as a colleague or collaborator with UOW, UOW makes no warranty, guarantee or promise that the EYT Database is suitable for any given purpose, or that the data you submit to the EYT Database will be secure, constantly accessible, error-free, free from loss, or safe from unauthorised access. UOW supplies the EYT Database 'as is' and any use by you of the EYT Database is at your own risk.

UOW has undertaken the following security measures based on our implementation in AWS:

- We use SSL certificates to protect the information transfer between app server database and between the user that use the service. SSL is a cryptographic protocol that provides end-to-end encryption and integrity for all web requests.
- The use of HTTPS protocol is also in use for the website. This also encrypts the data that is transferred to the server and to the user.
- Database connection ports are not exposed externally, so only the web app can connect to the EYT Database.
- Each EYT Database allows specification of which studies and/or app data can be accessed by that account, to constrain which users can access which data.

Information on how AWS may use your personal information is available at:

<https://aws.amazon.com/compliance/data-privacy-faq/>

Information on AWS compliance practices in relation to General Data Protection Act is available at:

<https://aws.amazon.com/compliance/gdpr-center/>

Terms and Conditions of Early Years Toolbox (EYT) App and Database Use

By using and logging into the EYT Database, to which access is granted by virtue of your standing as a colleague or collaborator, you acknowledge and agree to the following:

UOW makes no warranty, guarantee or promise concerning the content or accuracy of data generated by other users of the apps, website or database, and will not be liable for any injury or loss arising from their use or misuse. UOW also notes that the apps are not designed to be diagnostic, and thus should not be the sole information used to inform subsequent educational or psychological actions.

If you are accessing the EYT Database, you have been granted a username and password by the Early Years Toolbox team.. We grant this access free of charge for the purposes of housing your data on our private database for the duration of your project. UOW will use and disclose your personal data for the purposes of administering your access to the EYT Database, and providing assistance in relation to the use of the Early Years Toolbox or the EYT Database, where requested.

The University of Wollongong acknowledges and accepts that the ownership of any data you submit to the EYT Database will remain vested in you, unless otherwise agreed between you and UOW in writing.

UOW does not actively monitor your use of the EYT Database and will not use or reproduce the data you submit to the EYT Database without your consent. You grant UOW an irrevocable, royalty-free, fee-free, worldwide licence to use, reproduce and adapt the data you submit to the EYT to the extent necessary to:

- back up the content of the EYT Database;
- administer your access to the EYT Database;
- facilitate general maintenance and bug-fixing;
- publish updated, aggregate norms; and
- facilitate any other activity as agreed in writing between you and UOW.

You alone are responsible for ensuring that the participants in your data collection are notified of and consent to the transmission and storing of the data generated by EYT assessments to this database. Any data generated by you or the participants in your study and stored by you in the EYT Database must be de-identified. The University of Wollongong reserves the right to remove any data from the EYT Database that is personally identifiable without notice.

All app development, database development and maintenance are undertaken by Sockii Pty Ltd (ACN 160 198 685) of 146 Wilson Road Hinchinbrook NSW 2168 (**Sockii**). Sockii may have access to the content of the EYT Database for the purposes of bug fixing, maintenance and updates. UOW may disclose your personal information to Sockii for this purpose.